

# **MARKET WORKING GROUP**

**Tuesday, 16th July, 2013**

**6.00 pm**

**Town Hall, Watford**

**Publication date: 8 July 2013**

## **CONTACT**

If you require further information or you would like a copy of this agenda in another format, e.g. large print, please contact Rosy Wassell in Legal and Property Services on 01923 278375 or by email to [legalanddemocratic@watford.gov.uk](mailto:legalanddemocratic@watford.gov.uk) .

Welcome to this meeting. We hope you find these notes useful.

## **ACCESS**

Access to the Town Hall after 5.15 pm is via the entrance to the Customer Service Centre from the visitors' car park.

Visitors may park in the staff car park after 4.00 p.m. and before 7.00 a.m. This is a Pay and Display car park; the current charge is £1.50 per visit.

The Committee Rooms are on the first floor of the Town Hall and a lift is available.

Induction loops are available in the Committee Rooms.

## **TOILETS (including disabled)**

Toilets are situated on the first floor, near the Committee Rooms.

## **FIRE/EMERGENCY INSTRUCTIONS**

In the event of a fire alarm sounding, vacate the building immediately following the instructions given by the Democratic Services Officer.

- Do not use the lifts
- Do not stop to collect personal belongings
- Go to the assembly point at the Pond and wait for further instructions
- Do not re-enter the building until authorised to do so.

## **MOBILE PHONES**

Please ensure that mobile phones are switched off before the start of the meeting.

# COMMITTEE MEMBERSHIP

Borough Councillors: Mayor D Thornhill (Chair)  
N Bell, K Collett, P Jeffree, A Lovejoy, H Lynch and  
I Sharpe

Market representatives: Grant Adams  
Michael Davis  
Toni Davis  
Darrell Fyne  
Lynne Lawrence  
Michael Rockman

## AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DISCLOSURES OF INTEREST**
3. **MINUTES OF LAST MEETING** (Pages 1 - 8)  
To submit for signature the minutes of the meeting held on 19 February 2013
4. **PRESENTATION BY THE PROPERTY DEVELOPMENT PROJECT MANAGER**  
Update on Watford Market
5. **DATE OF NEXT MEETING**  
Tuesday 8 October 2013 at 6.00 p.m.